



*The Board of Directors of New Caney Municipal Utility District of Montgomery County, held a Regular Meeting, open to the public, October 16, 2025, at 6:00 P.M., and the roll was called of the duly constituted officers to wit:*

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**BILL SMITH-PRESIDENT**  
**TONY MARTINEZ JR.-SECRETARY**  
**ANNE VICKERY-ASST. SECRETARY/ASST. TREASURER**

Thus, constituting a quorum.

Not Present - Jerry Vernon-Vice President

Not Present - Matt Peterson-Treasurer/Asst. Secretary

Also, present: Cory DeSpain-Assistant General Manager, Lisa Latham-Office Manager, Kassidy Permenter-Office Assistant, Zach Petrov with Johnson Petrov LLP, Jimmy Flowers - LJA Engineering, Bill Blitch - Financial Advisor, Donna Arnett - LJA Engineering

#### APPROVAL OF THE MINUTES

A motion was made by Tony Martinez and seconded Anne Vickery to approve the minutes for September 18, 2025 regular meeting. All voted for. Motion carried.

#### CITIZEN'S PRESENTATIONS

No Citizen's present.

#### OLD BUSINESS

#### APPROVE UNCOLLECTIBLE ACCOUNTS

A motion was made by Anne Vickery and seconded by Matt Peterson to approve uncollectible accounts in the amount of \$68.33 for September 2025. All voted for. Motion carried.

#### DISCUSS POSSIBLE ACQUISITION OF PROPERTY AND APPROVE ANY NECESSARY ACTION TO BE TAKEN, INCLUDING APPROVAL OF ORDERS DECLARING A PUBLIC NECESSITY AND AUTHORIZING THE INSTITUTION OF CONDEMNATION PROCEEDINGS.

Donna Arnett updated that the Strickland property was recorded on Wednesday. The Water Plant 4 site is planned to be signed in judgment on the 24<sup>th</sup> of October and then that will be in our possession. Bill Smith asked Donna to follow up with the Shane property next to the WWTP.

Recess at 6:05 PM

Re-Opened at 6:40 PM

#### NEW BUSINESS

#### DISCUSS AND APPROVE CONSTRUCTION INSURANCE FOR THE NEW ADMINISTRATION OFFICE AND APPROVE ANY NECESSARY ACTION TO BE TAKEN.

A motion was made by Anne Vickery and seconded by Tony Martinez to authorize the purchase of builders risk insurance for the new administration office. All voted for. Motion carried.

ANNUAL REVIEW OF INVESTMENT POLICY, AMEND LIST OF AUTHORIZED BROKERS, IF NECESSARY.

A motion was made by Tony Martinez and seconded by Anne Vickery to approve the current Investment Policy and the amended the list of authorized brokers. All voted for. Motion carried.

ENGINEER'S REPORT

Jimmy Flowers updated that the electrical punch list is still being worked on for Water Plant No. 2 project and then will have a retainage adjustment by next month. Elevated storage tank will start on 11/11/25 and will co-ordinate with the Administration Office project. The major amendment and permit renewal at the WWTP will be submitted by the end of November. Maps are being created for the Sanitary Sewer inspection and Rehab Project so that they can move on to the smoke testing phase. For the Water Plant No. 4 project, the next step would be the TCEQ submittal followed by the city of Houston and Montgomery County submittal.

ATTORNEY'S REPORT

Zach Petrov said that he received a call from Emmanuel Baptist church asking some questions regarding some platting issues and he relayed the information to Ricky McDonald.

FINANCIAL ADVISOR'S REPORT

Bill Blitch gave the board his annual form required by the MSRB.

TAX ASSESSOR/COLLECTOR'S REPORT

Bill Smith went over the J.R. Moore Tax Assessor's report for New Caney MUD.

BOOKKEEPER'S REPORT

Cory DeSpain went over the 9/30/2025 New Caney MUD budget with the board.

SAFETY REPORT

Cory DeSpain told the board that two employees were in a motor vehicle accident. They were rear ended and everyone was okay and the company vehicle was not damaged.

GENERAL MANAGER'S REPORT

Cory DeSpain informed the board that the loader and the generator sold at auction. The loader sold for \$26,500.00 and the forks sold for \$600 and the generator sold for \$3,000. After the auction fees the amount of the check was \$27,240.50. He also updated the board that the fire hydrants in the district are being maintained and that 108 have already been painted. Reddico has cleared the office site so that it is ready for construction of the elevated storage tank and the office.

APPROVE MONTHLY ACCOUNTS PAYABLE

A motion was made by Tony Martinez and seconded by Anne Vickery to Approve the **General Fund** accounts payable in the amount of **\$422,734.67.** All voted for. Motion carried.

A motion was made by Tony Martinez and seconded by Anne Vickery to Approve the **Capitol Project** accounts payable in the amount of **\$109,479.63.** All voted for. Motion carried.

A motion was made by Tony Martinez and seconded by Anne Vickery to Approve the **Debt Services** accounts payable in the amount of **\$859.90.** All voted for. Motion carried.

BOARD OF DIRECTOR'S REPORTS AND/OR PROPOSALS

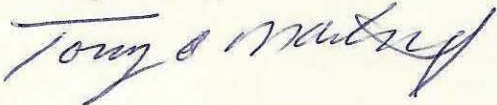
Bill Smith went over the water loss and the bank balances.

ADJOURNMENT

A motion was made by Anne Vickery and seconded by Tony Martinez to adjourn. All voted for. Motion carried.

Adjourned at 7:06 PM.

Respectfully,

A handwritten signature in dark ink, appearing to read "Tony Martinez", written in a cursive style.

Tony Martinez, Secretary