



*The Board of Directors of New Caney Municipal Utility District of Montgomery County, held a Regular Meeting, open to the public, December 15<sup>th</sup>, 2022 at 12:00 p.m., and the roll was called of the duly constituted officers to wit:*

**BILL SMITH-PRESIDENT**  
**JERRY VERNON-VICE PRESIDENT**  
**TONY MARTINEZ JR.-SECRETARY**  
**ANNE VICKERY -ASSISTANT SECRETARY/ASSISTANT TREASURER**  
**MATTHEW PETERSON – TREASURER/ASSISTANT SECRETARY**

Thus, constituting a quorum.

Also, present: Ricky McDonald-General Manager, Cory DeSpain-Asst. General Manager, Lisa Latham – Office Manager, Jackie Orrick – Office Assistant, Alan Petrov with Johnson Petrov LLP, Bill Blicht – Financial Advisor, Kevin Arnet, Jay Norris – LJA Engineering, and Auditor Representative

#### Invocation

Recess at 12:02 pm

Re-open at 12:30 pm

#### Approval of the Minutes

A motion was made by Jerry Vernon and seconded by Tony Martinez to Approve Minutes for November 17<sup>th</sup>, 2022, Regular meeting. All voted for. Motion carried.

#### Citizen's Presentations

No citizen's present.

#### Old Business

##### Approve uncollectible accounts October 2022.

A motion was made by Tony Martinez and seconded by Anne Vickery to approve October uncollectible accounts in the amount of \$132.87. All voted for. Motion carried.

Discuss Possible Acquisition of Easements and Approve any Necessary Action to be taken, including approval of Orders Declaring a Public Necessity and Authorizing the Institution of Condemnation Proceedings.

Jay Norris updated the board on closed and pending parcels, with the only open parcel being Espinosa.

### **New Business**

Discuss and Approve Estimate #8 for (E208-0490) for District Wide Water Meter System Upgrades for Accurate Utility Supply in the amount of \$157,586.00.

A motion was made by Jerry Vernon and seconded by Tony Martinez to Approve Estimate #8 for (E208-0490) for District Wide Water Meter System Upgrades for Accurate Utility Supply in the amount of \$157,586.00. All voted for. Motion carried.

Discuss and Approve Estimate #2 for (E208-0510) for Waterline Extension Phase "B" for Reddico Construction Company in the amount of \$207,682.75.

A motion was made by Anne Vickery and seconded by Tony Martinez to Approve Estimate #2 for (E208-0510) for Waterline Extension Phase "B" for Reddico Construction Company in the amount of \$207,682.75. All voted for. Motion carried.

Discuss and Approve Change Order #1 (E208-0510) for Waterline Extension Phase "B" for Reddico Construction Company.

A motion was made by Jerry Vernon and seconded by Matthew Peterson to Approve Change Order #1 (E208-0510) for Waterline Extension Phase "B" for Reddico Construction in the amount of \$37,115.00 and 30 days. All voted for. Motion carried.

Discuss and Approve Hendricks Defined Area Agreed Upon Procedures for Developer Reimbursement from Defined Area Bonds.

A motion was made by Anne Vickery and seconded by Tony Martinez to Approve and Accept Hendricks Defined Area Agreed Upon Procedures for Developer Reimbursement from Defined Area Bonds. All voted for. Motion carried.

### **Engineer's Report**

Jimmy Flowers updated the board that the ordered motor for Water Plant #1 Project has been shipped and is expected to arrive by December 13<sup>th</sup>.

### **Attorney's Report**

Alan Petrov updated the board that by next week, bonds are scheduled to close for the Defined Area. He also explained that New Caney MUD is to send out an Extreme Weather notice to all customers explaining that their water cannot be locked off due to non-payment under specified freezing weather conditions. Lisa confirmed that the office is sending out this notice with customer bills at the end of this current month.

### **Financial Advisor's Report**

Bill Blitch stated that he will have final closing letters out by next Monday after receiving verification of numbers. All he is waiting on are wiring instructions to put the funds in the Defined Area bank accounts.

### **Tax Assessor/Collector's Report**

Bill Smith reviewed the Tax Assessor/Collector's Report for November.

### **Bookkeeper's Report**

Ricky reviewed the Revenue and Expense Report with no specific concerns.

### **Safety Report**

Ricky stated that all is good, nothing to report.

### **General Manager's Report**

Ricky followed up with the board that he spoke to the school district and was able to get some information on elections etc. and was told that they would be open to sharing more information when their representative is there in person. Bill Smith said that would be time well spent to sit in on.

### **Board of Directors' Reports and/or Proposals**

Bill Smith reviewed the Water Loss Report and Bank Balance Report.



**Approve Monthly Accounts Payable**

A motion was made by Jerry Vernon and seconded by Matthew Peterson to approve the General Fund account in the amount of \$312,252.77. All voted for. Motion carried.

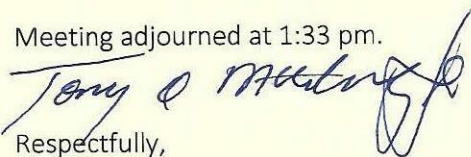
A motion was made by Jerry Vernon and seconded by Matthew Peterson to approve the Capital Project account in the amount of \$597,351.17. All voted for. Motion carried.

A motion was made by Jerry Vernon and seconded by Matthew Peterson to approve the Debt Service account in the amount of \$4,720.34. All voted for. Motion carried.

**Adjournment**

A motion was made by Jerry Vernon and seconded by Matthew Peterson to adjourn. All voted for. Motion carried.

Meeting adjourned at 1:33 pm.

  
Respectfully,