



*The Board of Directors of New Caney Municipal Utility District of Montgomery County, held a Regular Meeting, open to the public, December 21, 2023, at 12:00 P.M., and the roll was called of the duly constituted officers to wit:*

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**BILL SMITH-PRESIDENT**  
**JERRY VERNON-VICE PRESIDENT**  
**ANNE VICKERY-ASST. SECRETARY/ASST. TREASURER**  
**MATT PETERSON-TREASURER/ASST. SECRETARY**

Thus, constituting a quorum.

Not Present - TONY MARTINEZ JR.-SECRETARY

Also, present: Ricky McDonald-General Manager, Lisa Latham-Office Manager, Cory DeSpain-Asst. General Manager, Cassidy Permenter-Office Assistant, Zach Petrov with Johnson Petrov LLP, Jimmy Flowers with LJA Engineering, Bill Blich- Financial Advisor, Jay Norris with LJA Engineering, Gavin Shukanes with LJA Engineering.

#### APPROVAL OF THE MINUTES

A motion was made by Jerry Vernon and seconded by Matt Peterson to approve the minutes for November 16, 2023 regular meeting. All voted for. Motion carried.

#### CITIZEN'S PRESENTATIONS

No presentations given.

#### OLD BUSINESS

#### APPROVE UNCOLLECTIBLE ACCOUNTS

A motion was made by Jerry Vernon and seconded by Anne Vickery to approve uncollectible accounts in the amount of \$597.91 for November 2023. All voted for. Motion carried.

#### DISCUSS POSSIBLE ACQUISITION OF EASEMENTS AND APPROVE ANY NECESSARY ACTION TO BE TAKEN, INCLUDING APPROVAL OF ORDERS DECLARING A PUBLIC NECESSITY AND AUTHORIZING THE INSTITUTION OF CONDEMNATION PROCEEDINGS.

Jay Norris with LJA Engineering updated where we are on the Park Dr. easement and Baptist Encampment.

Recess at 12:12 PM

Re-opened at 12:44 PM

NEW BUSINESS

DISCUSS AND APPROVE ESTIMATE #1 FOR (E208-0530A) WASTEWATER TREATMENT PLANT IMPROVEMENTS (SCADA) FOR ELECTRICAL FIELD SERVICES IN THE AMOUNT OF \$65,897.69.

A motion was made by Anne Vickery and seconded by Matt Peterson to approve estimate #1 for wastewater treatment plant improvements (SCADA) for Electrical Field Services in the amount of \$65,897.69. All voted for. Motion carried.

DISCUSS AND APPROVE ESTIMATE #1 FOR (E208-0560) WATERLINE EXTENSIONS PHASE "C" FOR REDDICO CONSTRUCTION COMPANY IN THE AMOUNT OF \$340,638.65.

A motion was made by Jerry Vernon and seconded by Matt Peterson to approve estimate #1 for waterline extension phase "C" for Reddico Construction Company in the amount of \$340,638.65. All voted for. Motion carried.

DISCUSS AND APPROVE ESTIMATE #6 FINAL & FINAL DOCUMENTS FOR (E208-0570) WATERLINE EXTENSIONS PHASE "D" FOR REDDICO CONSTRUCTION COMPANY IN THE AMOUNT OF \$50,587.60.

A motion was made by Anne Vickery and seconded by Matt Peterson to approve estimate #6 and final documents for waterline extensions phase "D" for Reddico Construction Company in the amount of \$50,587.60. All voted for. Motion carried.

DISCUSS OCTA HOMES AND APPROVE ANY NECESSARY ACTION TO BE TAKEN.

Ricky McDonald discussed the property on Connor Reinhardt that Octa Homes is looking to develop.

ENGINEER'S REPORT

Nothing to report.

ATTORNEY'S REPORT

Zach Petrov discussed the letter that was sent to the customer that was trespassing on the district's property stating they need to remove their stuff from the district's property.

FINANCIAL ADVISOR'S REPORT

Bill Blitch went over the MSRB letter.

TAX ASSESSOR/COLLECTOR'S REPORT

Bill Smith went over the J.R. Moore Tax Assessor's report for New Caney MUD.

BOOKKEEPER'S REPORT

Ricky McDonald went over the 11/30/2023 budget with the board.

SAFETY REPORT

No accidents. No close calls.

GENERAL MANAGER'S REPORT

Nothing further to discuss.

APPROVE MONTHLY ACCOUNTS PAYABLE

A motion was made by Anne Vickery and seconded by Matt Peterson to Approve the **General Fund** accounts payable in the amount of **\$470,511.02**. All voted for. Motion carried.

A motion was made by Anne Vickery and seconded by Matt Peterson to Approve the **Capitol Project** accounts payable in the amount of **\$545,247.33**. All voted for. Motion carried.

A motion was made by Anne Vickery and seconded by Matt Peterson to Approve the **Debt Services** accounts payable in the amount of **\$8,171.00**. All voted for. Motion carried.

BOARD OF DIRECTOR'S REPORTS AND/OR PROPOSALS

Bill Smith went over the water loss and the bank balances.

CLOSED FOR EXECUTIVE SESSION AT 1:20 PM

REOPEN FROM EXECUTIVE SESSION AT 1:48 PM

A motion was made by Ricky Vernon and seconded by Anne Vickery to approve work order #3 for LJA to proceed with negotiations for the property for the new water plant site. All voted for. Motion carried.


A motion was made by Ricky Vernon and seconded by Matt Peterson to approve work order #1 and change order #1 for LJA to proceed with the alignment on Park Dr. as discussed in executive session. All voted for. Motion carried.

ADJOURNMENT

A motion was made by Jerry Vernon and seconded by Matt Peterson to adjourn. All voted for. Motion carried.

Adjourned at 1:49 P.M.

Respectfully,



Tony Martinez, Secretary